

**AGENDA OF THE SPECIAL MEETING
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
325 S. Peck Ave., Manhattan Beach, CA 90266**

**February 10, 2010
5:30 PM Closed Session
6:30 PM Regular Open Session**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Nancy Bogart, at 310-318-7345, ext. 5902, for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Writings related to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District office, 325 S. Peck Avenue, Manhattan Beach, CA 90266. Such writings may also be available on the District's website. (Government Code §54957.5 (b)).

A. CALL TO ORDER (5 minutes)

1. Call to Order (5:30)
2. Recess to Closed Session
3. Reconvene Open Session (6:30)
4. Pledge of Allegiance
5. Approval of Agenda

B. ANNOUNCEMENTS AND COMMUNICATIONS (10 Minutes)

1. Public Comment Regarding Agenda
The purpose of this section is to permit any person in the audience to make a statement to the Board of Trustees on items on the Agenda. Persons are limited to three (3) minutes for their communication, unless the Board deems otherwise. The President will conclude the Public Comment after a reasonable length of time and proceed with the Agenda. The Board may, at its discretion, permit statements on items not on the Agenda, but pertaining to the school district, if appropriate and not an impediment to the efficiency and orderliness of the meeting; no action shall be taken on any item not appearing on the Agenda.
 - a. Nina Patel, Vice President of Fundraising for the Manhattan Beach Education Foundation

C. PRESENTATION/DISCUSSION ITEMS (5 Minutes)

Members of the audience may request to speak on any item(s), prior to discussion by the Board. Speakers will have one (1) minute to address the Board.

None.

D. PRESENTATION/ACTION ITEMS (90 Minutes)

Members of the audience may request to speak on any item(s), prior to action by the Board. Speakers will have one (1) minute to address the Board.

- Romines**
1. Revised Projected 2010–2011 Budget and Possible Reductions Summary
(Discussion/Direction Requested)

E. CONSENT CALENDAR (5 Minutes)

Items included in this section are considered routine and customary school district business. Any Board member or member of the audience may request that any consent item(s) be removed, discussed, and acted upon separately.

General

**Rohrer
1-2**

1. Adopt Resolution 2010-4, Stand Up for Schools.

**Seaton
3-4**

2. Approve Capitol Convoy trip to Sacramento, March 2-3, 2010, for approximately six students and two chaperones to travel via Southwest Airlines and stay at the Capitol Hyatt. Two days of school will be missed.

**Hall
5-7**

3. Adopt Resolution 2010-3, Determination of Tie-Breaking Criteria for 2009-2010 Reduction in Force.

F. PUBLIC COMMENTS (5 minutes)

As a courtesy, please complete the Public Comment card and give it to the Recorder before the beginning of this meeting. You will have three (3) minutes to speak.

G. ITEMS FOR FUTURE DISCUSSION/ACTION

H. ADJOURNMENT

CLOSED SESSION AGENDA

February 10, 2010

5:30 PM

1. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code Section 54957.6.
2. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code Section 54957.6.

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
CALENDAR OF EVENTS**

(Note: These dates are subject to change)

FEBRUARY

February 10, 2010, 6:30 PM
Special Board Meeting

June 22, 2010
MBMS Promotion

February 15-19, 2010
District Recess

June 23, 2009
Last Day of School

February 24, 2010, 6:30 PM
Special Board Meeting

June 24, 2009
MCHS Graduation

MARCH

March 3, 2010, 6:30 PM
Board Meeting

March 17, 2010, 6:30 PM
Board Meeting

March 29-April 2, 2010
Spring Break

APRIL

April 21, 2010, 6:30 PM
Board Meeting

April 29, 2010
Open House
Manhattan Beach Middle School

MAY

May 5, 2010, 6:30 PM
Board Meeting

May 19, 2010, 6:30 PM
Board Meeting

May 27, 2010
Open House
Grand View, Meadows, Pacific, Pennekamp

May 31, 2010
Memorial Day Holiday

JUNE

June 2, 2010, 6:30 PM
Board Meeting

June 3, 2010
Open House
Robinson Elementary School

June 16, 2010, 6:30 PM
Board Meeting

E. CONSENT CALENDAR

1. **TITLE:** Resolution 2010-4, Stand Up for Schools

BACKGROUND: Attached is Resolution 2010-4, from the California Teachers Association regarding cuts to funding for education. At the Board meeting of February 3, 2010, the Board agreed to support their efforts in “State the Day for Students”, an urgent statewide campaign to fight for the resources our students deserve.

ACTION: Adopt Resolution 2010-4.

PREPARED BY: Dr. Beverly J. Rohrer, Superintendent

DATE: February 10, 2010

Manhattan Beach Unified School District
Resolution 2010-4
Stand Up for Schools

Whereas, California's public schools and colleges have been left with the fallout of more than \$17 billion in state budget cuts; and

Whereas, these historic cuts are unlike anything we have seen since the Great Depression; and

Whereas, more than 20,000 educators have lost their jobs due to layoffs; and

Whereas, teacher lay-offs will mean larger class sizes and the elimination of other programs including art, physical education, athletics, and other electives; and

Whereas, investing in public education is essential to the future of this state; and

Whereas, it is crucial to find a solution to ongoing and long-term assaults on public education funding.

Now, therefore, be it resolved, that the Manhattan Beach Unified School District will partner with the Manhattan Beach Unified Teachers Association to work together toward systemic change in government that may include overturning the two-thirds vote necessary for the Legislature to pass a budget, as well as finding new resources for our schools.

Be it further resolved, that the Manhattan Beach Unified School District encourages everyone concerned about education in this community to join the conversation at www.standupforschools.org.

Adopted this 10th day of February 2010, by:

Ida VanderPoorte, President
Board of Trustees

Beverly J. Rohrer, Ed.D.
Superintendent of Schools

E. CONSENT CALENDAR

2. **TITLE:** Capitol Convoy Trip to Sacramento – Mira Costa High School

BACKGROUND: Students from Mira Costa High School will attend a trip to Sacramento on March 2-3, 2010, as part of the Capitol Convoy annual two-day advocacy trip by the Manhattan Beach Council of PTAs. PTA and District representatives and Mira Costa students will meet with legislators, aides and other policy makers to advocate on behalf of public education and the Manhattan Beach Unified School District. A position paper, developed by the Council and Superintendent, is presented to all those with whom they meet. Students and their parents meet with Capitol Convoy organizers in advance of the trip to discuss agenda and expectations and answer any questions they may have.

Students are closely supervised. Students have the opportunity to ask questions of the lawmakers, visit the floor of the legislature, and see the work of government in person. The cost of the students' trip is paid for by the Mira Costa PTA. There will be two male and four female students participating in this event, with one adult male chaperone and one adult female chaperone. Hotel accommodations will be at the Capital Hyatt in Sacramento.

ACTION RECOMMENDED: Approval is requested.

PREPARED BY: Carolyn Seaton, Executive Director, Educational Services

DATE OF BOARD MEETING: February 10, 2010

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: Michael Hayden Your Position: Choir Teacher
Your Location/School Site: Matts Your Work Telephone: (310)318-7345

Name/Grade Level(s) of Class Participating: 11th grade

Dates of Travel: from March 2, 2010 to March 3, 2010

Name of Destination: State Capitol

Destination Address: Sacramento, CA

Destination Phone Number: _____

Name of Contact Person at Destination: _____

Reason for Travel/Educational Goal: Capital Convoy - PTA annual event

Number of Students Attending: Male: 2 Female: 3-4

*Number of Chaperones: Male: 1 Female: 1

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

1. Michael Hayden
2. Rachel Thomas-Wilson
3. _____
4. _____
5. _____

A Completed and signed *Chaperone Guidelines Agreement* for each chaperone must be attached to this request form upon submission to the Board of Trustees. *There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: None Contact: _____

(Proof of Insurance must accompany this form.)

Address: _____ City/State/Zip/Phone: _____

Method of Transportation (be specific): Southwest Airlines

Name and Address of Hotel (be specific): Capital Hyatt

How Many Days of School Will Be Missed? 2 List School Dates Missed: 3/2 - 3/3, 2010

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? No

If so, what type? _____

Will scholarships be provided? Yes Will any cost (including sub costs) be borne by the district? No If so, why? _____

Account Number to be Charged: _____

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures:
Your Signature: Michael Hayden Principal: [Signature]

Exec. Dir, Ed. Svcs: Carolyn Seaton Clerk, Board of Trustees: _____

E. CONSENT CALENDAR

3. **TITLE:** Determination of Tie-Breaking Criteria for 2009-2010 Reduction in Force Resolution 2010-3

BACKGROUND: As the District prepares to implement the reduction or elimination of Particular Kinds of Services (PKS) contained in the budget reduction worksheet, there is a requirement to have Board direction regarding the determination of seniority among certificated employees with the same date of seniority. Consequently, the Board must act to direct staff as to the specific criteria to be used in determining the order of termination as between certificated employees who have the same seniority date.

ACTION RECOMMENDED: Adopt Resolution 2010-3, Determination of Tie-Breaking Criteria for 2009-2010 Reduction in Force Resolution 2010-3.

PREPARED BY: Kathy Hall
Director of Human Resources

DATE: February 10, 2010

ACTION ITEM

ACTION ITEM

ACTION ITEM

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

**DETERMINATION OF TIE-BREAKING CRITERIA FOR 2009-2010
REDUCTION IN FORCE RESOLUTION
RESOLUTION 2010-3**

Pursuant to provisions of Education Code Section 44955, the Board of Trustees is required to determine the District needs should it become necessary to determine the order of termination for employees who first rendered paid service to the District on the same day.

For the 2009-2010 school year only, to meet the requirements of Section 44955, and to determine priority for any resulting re-hire list, the Board of Trustees determines the needs of the District and the students by establishing the following tie-breaking criteria:

The following rating system shall be applied in determining the order of termination of certificated employees with the same seniority date:

- A. Multiple and single subject credentials. Rating: 3 points for each professional clear; 2 points for each preliminary; 1 point for each of any other credential.
- B. Earned currently valid and properly filed CLAD (non-emergency) or equivalent EL authorization. Rating: 2 points per certificate.
- C. Supplemental subject matter authorization on credentials authorizing service for the district. Rating: 1 point per authorization.
- D. Column placement on the MBUSD salary schedule. Rating: 1 point per column one, 1 point per column two, etc.
- E. Earned degrees from accredited four-year institution beyond the BA/BS level. Rating: 1 point per degree.
- F. Completion of district-approved GATE certification program. Rating: 1 point for certificate/equivalent.
- G. Years of experience (at least 75%), previous to current MBUSD employment, as a full-time, credentialed teacher in a probationary/permanent K-12 teaching situation in a public school. Rating: 1 point per year.

TIE-BREAKING PROCEDURE

In the event that common day hires have equal qualifications based on application of the above criteria, the District will then break ties by utilizing the following tie-breaker criteria listed in order (e.g., the person(s) meeting criterion A will be considered most senior):

- A. Special Education Credential
- B. National Board Certification
- C. Single Subject Science
- D. Single Subject Math
- E. Single Subject Foreign Language
- F. Single Subject English
- G. Single Subject Social Science
- H. Single Subject – Other areas (Music, Physical Education, Business, etc.)
- I. Multiple Subject and a Supplementary Authorization
- J. Multiple Subject
- K. Clear Credential
- L. Degree past BA/BS
- M. Previous position with MBUSD

In the event that common day hires have equal qualifications based on application of the above criteria, the District will then break ties by utilizing a lottery.

PASSED AND ADOPTED this 10th day of February 2010, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
GOVERNING BOARD

President